

CAREER OPPORTUNITIES

Advertisement Code: IP-17-57

A Public Sector Scientific and Technical Organization seeks to fill under mentioned posts with highly motivated & result-oriented individuals in following disciplines.

S. No	Position Title/Field	Pay Scale Code	Eligibility Criteria	
1	Junior Executive-I (Marketing)	1	MBA (Marketing) or equivalent Post Graduation degree in relevant field in 1 st Division and not more than two 2 nd Divisions from Matric onwards. <i>Preference may be given to the individuals having relevant experience.</i>	
2	Assistant Technical Officer (Boiler)		1 st Class Boiler Engineer Certificate with 05 years experience in relevant field. OR 2 nd Class Boiler Engineer Certificate with 09 years experience in relevant field.	
3	Chef	2	Matric with 05 years relevant experience in reputed restaurants/hotels.	
4	Junior Assistant-I (Admin)	3	BA/B.Sc./B.Com (only 02 years degree after intermediate) in 1 st Division. Preference may be given to individuals having relevant work experience and proficiency/course in MS Office.	
5	Tech-II (Electrician)	4	Matric (Science) in 1 st Division with 02 years Apprenticeship / Certificate and 02 years experience in relevant field. OR Matric (Science) with 02 years Apprenticeship / Certificate and 03 years experience in relevant field. OR Matric (Science) with 01 year Course Certificate and 07 years experience in relevant field. OR Matric with 10 years experience in relevant field.	
6	Tech-II (Electrical Panel / Distribution Box Fabrication)			
7	Tech-II (Duct/Pipe Fabrication)			
8	Tech-II (Machinist)			
9	Tech-II (R&AC)			
10	Tech-II (Vehicle Mechanic)			
11	Tech-II (Black Smith)			
12	Tech-II (Foundry - Pattern Making/Molding)			
13	Scientific Assistant-II (Physics)			F.Sc in 1 st Division. The candidate must have studied Physics & Maths in F.Sc.
14	Junior Assistant - II (Admin)			FA/FSc/I.Com/ D.Com in 1 st Division with 06 months Office Automation Course. <i>Preference may be given to individuals having experience in relevant field.</i>
15	Special Vehicle Operator-III	Matric having HTV Civil Driving License with trade test in operation of special vehicle (Crane, Fork Lifter etc) and 03 years experience in relevant field after obtaining license. OR Retired Naik or equivalent from Armed Forces with minimum T.T class II course in the operation of relevant vehicles with 03 years experience in relevant field.		
16	Helper-I (HVAC)	5	Matric (Science) with at least 50% marks. The individual must have 01 year Course Certificate and 05 years experience in relevant field after obtaining the Course Certificate. OR Matric (Science) with at least 50% marks. The individual must have at least 06 years experience in relevant field. OR Matric (Science) with at least 07 years experience in relevant field. OR Matric with at least 08 years experience in relevant field.	
17	Helper-I (Duct/Pipe Fabrication)			
18	Helper-I (Plumber)			
19	Driver - III			Matric with LTV & HTV Driving License and 03 years experience after obtaining HTV License.

Pay Scale Code Explanation									
Code	Pay Scale	Code	Pay Scale	Code	Pay Scale	Code	Pay Scale	Code	Pay Scale
1	31660-1900-88660	2	28140-1480-72540	3	21100-1300-60100	4	17650-1210-53950	5	14710-800-38710

Note :

- ▶ Where 1st Division in the final degree is mandatory, only one 2nd division in the entire academic career from Matric onwards is allowed (except post mentioned at S No 1)
- ▶ The Posts are purely temporary but likely to be continued for an indefinite period. The Posts mentioned at S. No. 5 to 19 are on contract basis.
- ▶ Compliance to advertised criteria does not guarantee short listing. If large number of applicants meet prescribed criteria, further shortlisting may be carried out on the basis of higher grades in respective degree/relevant experience/any other criteria set by the organization.
- ▶ The organization reserves the rights to withdraw/cancel the vacancies or reject any application at any stage without assigning any reason.
- ▶ Experience (where required) means experience gained after date of attaining the minimum required academic/professional qualification.
- ▶ Candidates having done O/A Level, should provide equivalent marks (given by IBCC) in the application.
- ▶ Candidates already in Govt. Service should apply Through Proper Channel and submit NOC at the time of interview from their parent departments that if selected they will be relieved accordingly.
- ▶ Concealment of information in any respect (academic/experience or any other) may disqualify the applicant from candidature/employment at any stage.
- ▶ Further correspondence/intimation for Test/Interview shall be made through SMS/e-mail address. Hence, all the candidates are advised to provide valid mobile numbers/e-mail addresses.
- ▶ TA/DA is not admissible.

HOW TO APPLY?

- ▶ For Positions mentioned at S. No. 1, 4, 13 & 14 : The eligible candidates **MUST APPLY ONLY ONLINE** through website (www.hr1384.com.pk). Applications received for these posts through any other source will not be considered.
- ▶ For Positions mentioned at S. No 2, 3, 5 to 12 and 15 to 19: The eligible candidates may apply **ONLINE (www.hr1384.com.pk)** OR through surface mail. In order to apply through surface mail, applications should be submitted on APPLICATION FORM available at website (www.hr1384.com.pk), to **Director I/C HRD, P. O. Box 1384, Islamabad**. Applications received other than the specified Application Form will not be considered.
- ▶ **Last date to apply online / receipt of applications is December 11, 2017.**